EXPRESSION OF INTEREST (EOI)

REGISTRATION AND PREQUALIFICATION OF SUPPLIERS

BACKGROUND

The United Nations Children's Fund (UNICEF) Ethiopia Country Office invites legally established organizations to express interest in registration and prequalification for the provision of goods, institutional, professional and operational services, and construction, rehabilitation and associated works throughout Ethiopia.

Applicants should select only the category or categories for which they hold valid legal authorization and can demonstrate the relevant technical, operational, quality-assurance and financial capacity. Applicants may apply under one or more streams through the same online EOI portal.

To be considered as a potential bidder, interested organizations should submit the online EOI form. Additional verification of any information submitted may be requested. Physical due diligence will be conducted as part of the EOI evaluation.

EOI CATEGORIES COVERED

The online EOI portal allows applicants to select one or more of the following EOI streams relevant to their organisation. Applicants should select only those categories for which they have genuine, current and verifiable capacity.

1. GOODS EOI

For manufacturers, assemblers, distributors, agents, importers, wholesalers, retailers, packers and other organisations supplying goods.

Goods categories covered under this EOI:

- G01. Shelter and Housing
- G02. Computer Hardware and Accessories
- G03. Software and Licences
- G04. Vehicles, Motorcycles and Related Tools
- G05. Cholera Treatment Centre Kits and Related Items
- G06. Medical Devices and Consumables
- G07. Pharmaceuticals and Related Medical Supplies
- G08. Electronic Appliances, Lighting and Emergency Electronics
- G09. Office Furniture
- G10. Office Stationery and Consumables
- G11. School Furniture and School-Bag Kits
- G12. Fire-Safety and Security Equipment
- G13. Water, Sanitation and Hygiene Supplies, including Chemicals, Water Systems and Test Kits, Electrical and Mechanical Items, Pipes, Fittings and Plastic Items, Soaps, Hygiene Items and Dignity Kits
- G14. Assistive Technology Equipment
- G15. Miscellaneous Goods

2. INSTITUTIONAL SERVICES EOI

For organisations providing professional, operational and institutional services.

Institutional service categories covered under this EOI:

- S01. Consultancy, Research, Surveys, Monitoring and Evaluation Services
- S02. Logistics, Transport, Warehousing, Inspection and Vehicle-Rental Services
- S03. Communication, Media, Design, Translation and Event Services
- S04. Human Resources and Outsourced Staffing Services
- S05. Security and Guarding Services
- S06. Ancillary, Cleaning and Facility-Support Services
- S07. Water and Sanitation Services
- S08. Food, Lodging, Catering, Canteen and Meeting-Facility Services
- S09. Maintenance Services
- S10. Water-Trucking Services
- S11. Solarisation Services
- S12. Printing Services
- S13. Electromechanical Services for Water Schemes and Projects
- S14. Engineering Services
- S15. Inspection or Quality Assurance Services
- S16. Other Institutional or Operational Services Not Listed Above

3. CONSTRUCTION WORKS EOI

For Construction Contractors and Construction Materials Testing Laboratories and/or Investigation Firms.

A. Construction Contractor - categories covered:

- Civil and building works
- Mechanical works
- Electrical works

- Heating, ventilation and air-conditioning systems
- Solar-energy systems
- Water-supply schemes
- Borehole drilling and development
- Other associated construction and infrastructure works

B. Construction Materials Testing / Investigation - categories covered:

- Construction-material testing
- Soil and geotechnical investigations and testing
- Geophysical investigations
- Concrete testing
- Reinforcement steel and structural-steel testing
- Aggregate testing
- Asphalt and bituminous-material testing
- Water-quality testing related to construction works
- Field testing
- Laboratory testing
- Non-destructive testing
- Other specialist construction testing or investigation services

MANDATORY REQUIREMENTS FOR PREQUALIFICATION

Interested organizations shall provide:

1. Valid business registration certificate and trade license for the selected goods.
2. Valid TIN and VAT registration.
3. Relevant product-specific licenses, regulatory approvals or manufacturer authorizations, where applicable.
4. Audited financial statements or other acceptable financial records.

SUBMISSION OF EOI

Interested companies are encouraged to visit our website link **Unicef-ethiopia-suppliers.com** to view this advert.
The EOI including accompanying documents must be received by UNICEF not later than **10th October 2026; 5PM EAT**
Interested organizations should complete the prescribed online EOI form and upload the required supporting documents through:
Unicef-ethiopia-suppliers.com
Large files should be compressed, with each attachment not exceeding 10 MB when submitting the EOI.
Any queries about this EOI should be submitted to e-mail: **ethiopiasupply@athenainfonomics.com**

SPECIAL NOTES

1. The EOI does not constitute a solicitation. A bid or proposal is not required at this stage; we only seek your expression of interest to participate in a potential future tender.
2. A response to this request for Expression of Interest does not automatically ensure that you will be selected to participate in the tender.
3. UNICEF reserves the rights to change or cancel the requirement at any time during the EOI or tender process. UNICEF also reserves the rights to require compliance with additional conditions as and when issuing the final tender document.
4. UNICEF reserves the rights to reject any/all EOI's without assigning any reasons whatsoever.